AWEA Wind EHS Standards Committee
Draft Agenda
Thursday, November 8, 2018
11:00 AM – 12:30 PM, Eastern
Conference Call

Agenda

1. Welcome
2. Roll Call
3. Review and approve Agenda
4. Approve previous committee minutes
5. AWEA WEHSSC Action Items
   a. Action Item list from September Meeting
      i. AWEA to create a ballot to approve May meeting minutes.
      ii. AWEA Staff to create in Workspace groups for offshore safety, repower, remote/lone working, and rescue and self-evacuation.
      iii. AWEA Staff to add volunteers to the groups.
      iv. AWEA staff will propose a 2019 meeting schedule.
   b. Ballot Review
      i. May meeting minutes
6. AWEA WEHSSC Subcommittee Updates
   a. Wind Safety Standard Subcommittee: Chair - Dan Olson, GE Renewable Energy
   b. Service Lift Task Force: Chair - Mike Kelley, Enel Green Power North America
   c. Offshore Safety Subcommittee: Chair – TBD
   d. Repowering Subcommittee: Chair – Chris Daniels, Mortenson
   e. Lone Work/Lone Worksites Task Force: Chair – TBD (Bea Stong, BP Wind Energy)
   f. Rescue and Self-Evacuation Subcommittee: Chair – Tom Sutton
7. Meeting Schedule (Click here to view the calendar on Workspace)
8. Proposed 2019 Meeting Schedule
   a. May 28, 2019 – teleconference call
   b. In person Meeting: Fall Committee Meetings, Washington D.C. – Tentative August 27 or September 24, 2019
   c. November 27, 2019 - Teleconference
9. New Items
10. Adjourn

Meeting Minutes

This call did not meet quorum, 14 out of 37 (37%) voting companies attended, and this group requires 51%.

- AWEA WEHSSC Action Item List from September Meeting
  The group reviewed the action item list from the September meeting.
  o AWEA to create a ballot to approve May meeting minutes.
    ▪ The ballot is created and online, click here to view the ballot.
  o AWEA Staff to create in Workspace groups for offshore safety, repower, remote/lone working, and rescue and self-evacuation.
• All groups have been created except for Offshore Safety Subcommittee. This will be created when the chair has been finalized.
  • Michele Mihelic, AWEA, noted that Paul Murphy with Deepwater Wind plans to create a scope for the subcommittee. Michele will connect Paul with Gemma Smith, Geronimo Energy.

  o AWEA Staff to add volunteers to the groups.
    • Volunteers have been added to the new groups. Email standards@awea.org if you would like to participate in a subcommittee.

  o AWEA staff will propose a 2019 meeting schedule.
    • A proposed schedule is available:
      • Teleconference Call: May 30, 2019
      • In person Meeting: Fall Committee Meetings, Washington D.C., Tentative August 27
      • Teleconference Call: November 20, 2019

• AWEA WEHSSC Subcommittee Updates
  o Wind Safety Standard Subcommittee: Chair - Dan Olson, GE Renewable Energy
    • Dan scheduled a kick-off call for November 15, 2:00 PM, Eastern
    • Dan is working with AWEA staff to get access to certain standards, Dan has shared a list. AWEA staff is working to get the proper access.

  o Service Lift Task Force: Chair - Mike Kelley, Enel Green Power North America
    • No update available.

  o Offshore Safety Subcommittee: Chair – TBD
    • Currently, there is no chair.
    • Michele Mihelic, AWEA, noted there is an AWEA Offshore Safety Working Group led by Paul Murphy, Deepwater. This working group is starting the process of determining the scope for an offshore wind safety standard. There will be standards subcommittees established for offshore safety and workforce training.
    • In addition, David Yang with Ørsted, a member of the AWEA Offshore Safety Working Group, has applied for WEHSSC membership for Ørsted. Ørsted is an owner/operator/developer and has completed its acquisition of Lincoln Clean Energy and its acquisition of Deepwater Wind is pending. Click here to view the ballot.
      • The group discussed the validity of adding Ørsted.
        o Karl Delooff, Acciona Energy, noted that he initially voted no but received more info that helped clarify and he changed his vote to yes. Karl noted that is valuable to have their expertise on this subject.
        o Gemma Smith, Geronimo Energy, noted that the group should remember that this group needs to be well rounded and balanced.

  o Repowering Subcommittee: Chair – Chris Daniels, Mortenson
    • Chris will soon schedule a kick-off call for this group.

  o Lone Work/Lone Worksites Task Force: Chair – Johnathon Wengel, BP Wind Energy
    • BP Wind has a new contact, Johnathon Wengel. Johnathon is replacing Bea Stong on this subcommittee and on the WEHSCC.
    • AWEA staff will work with Johnathon to get this group started.

  o Rescue and Self-Evacuation Subcommittee: Chair – Tom Sutton
    • No update available.

• Next meeting: February 25, 8:00 AM, Pacific, at OMS
The AWEA Working Groups will meet on February 26, [click here](#) for the draft schedule. OMS is February 27 – 28, [click here](#) for more information on OMS.

- There are some meeting rooms available if subcommittees want to meet during OMS, let Michele Mihelic, AWEA, know if a meeting room is needed.

- **Proposed 2019 Meeting Schedule**
  - Teleconference call: May 30, 2019
  - In person meeting: Fall Committee Meetings, Washington D.C., Tentative August 27, 2019
  - Teleconference call: November 20, 2019

- **New Items**
  - AWEA is updating the Standards Development Procedures (SDP) based on the feedback received during AWEA’s ANSI audit. In addition, AWEA is creating a standard operation procedure (SOP) to further clarify processes and requirements.
    - Michele Mihelic, AWEA, will send a draft SDP to the group for comments. The SDP is the big picture focus. The SOP is in the early stages of development and will be shared when ready.
      - Karl Delooff, Acciona Energy, noted that this is a good approach, you need to get down to the basics, this allows you to have room to interpret, don’t be too black and white.

**Action Items**

- AWEA staff will create a ballot to approve September meeting minutes.
- AWEA staff will create a ballot to approve proposed 2019 meeting schedule.
- AWEA staff to send a note to subcommittee chairs/vice-chairs to let them know about rooms at OMS if they want to meet.
- AWEA staff to send a note to subcommittee chairs/vice-chairs to nudge groups along with their meetings.
- Chris Daniels to set up a kick-off call for the Repowering Subcommittee.

**Attendees**

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<th>Name</th>
<th>Interest Category</th>
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<td>Mihelic, Michele</td>
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